

## **Crosby Outdoor Facility Rules**

(Parks, Playgrounds, Walking Trail)

**Contact: Maintenance Supervisor, Harry Meyers 513.317.1462  
or Trustee, Jim Niehaus at 513.738.3825**

- The parks shall be closed from dusk until dawn.
- No alcoholic beverages are permitted.
- No glass containers permitted within the parks.
- The tables and grills shall be cleaned and left just as you found them.
- There shall be no littering. All trash must be picked up and put in trash receptacles.
- Children must be supervised at all times. Playground equipment must be supervised by someone over the age of 18.
- Pets must remain on a leash (maximum six feet in length), kept under physical control at all times, and not be a nuisance or a danger to other park users. Pet owners are required to remove their pet's fecal deposits from the park grounds and place their waste in a suitable receptacle.
- There shall be no open fires, except fires set for the purpose of cooking in containers specifically designed for cooking. However, fires specifically approved by the Crosby Township Fire Department for other purposes are permitted.
- Camping is prohibited.
- There shall be no parking on the grass.
- Discharging firearms is prohibited. Discharging of fireworks in parks is prohibited, except by a licensed professional exhibitor, pursuant to agreement with the Township.
- No person shall damage, deface, disturb, or befoul any land, structure, or fixture on Township property.
- No person shall make unreasonable noise, or profane, obscene or offensively coarse utterances, gestures or displays or communicate any unwarranted and grossly abusive language to any person.
- All outdoor activities must be concluded at dusk and the parks cleaned prior to leaving.

The purpose of these Rules and Regulations is to protect and preserve the resources and property of the facilities, and promote the safe enjoyment of the facilities by all visitors.

### *Accessibility Policy*

Crosby Township maintains a policy of providing opportunities for all visitors to enjoy its facilities and programs. Through concentrated efforts to upgrade existing sites and develop new areas, the Township's goal is to have the majority of facilities accessible to all users.

### *Fees*

- There will be no charge for Township residents.
- \$100 fee for Non-resident families – up to 4 hours with at \$50 deposit.
- \$150 for Corporate Groups – up to 4 hours with a \$50 deposit.
- \$150 for Non-resident Ball Teams – up to 4 hours with a \$150 deposit for the season.
- Any clean-up expenses incurred by the Township after rental will be assessed at a rate of \$25 per hour.

Application for use of facility must be submitted with deposit check made out to **CROSBY TOWNSHIP**. Rental fees are due in full 1 week prior to meeting date. Send to: Crosby Township, 8910 Willey Road, Crosby Township, OH 45030 to the Attention of the Township Fiscal Officer.



**Crosby Township**  
**Rules and Regulations for Use of**  
**Township Buildings, Properties and Grounds**

1. Usage of the Senior/Community Center and Township Buildings/Properties is limited to the Township Trustees for Township purposes and their auxiliary organizations, such as (but not limited to) Township Departments, local Civic, Religious, Political, Charitable, Non-profit, Youth and Senior Citizen Groups. Any of the aforementioned groups wishing to use the facilities must have a resident member to qualify. Other groups may reserve the use of facilities based on availability and fee schedule. Any charges for use of the facilities will be assessed per fee schedule, determined by the Township Trustees, and made available upon request from the Senior/Community Center.
2. Use of the facility will be governed by the Crosby Township Trustees and must be approved in advance. Requests for use of the facilities must be channeled through the Community Coordinator or any of the Trustees. Please be advised that Township or Senior Citizen related matters will be given first priority and your plans may have to be adjusted.
3. Township Maintenance Supervisor, by direction of the Board of Trustees, will be responsible for verifying the condition of the premises both before and after use by any group. A determination will be made if any damage or excessive cleaning costs are incurred. Any and all costs will be forwarded to the group responsible.
4. PER OHIO LAW - No smoking or consumption of alcoholic beverages is permitted within the building or on the grounds of the facilities. Weapons, firearms and illegal drugs are likewise prohibited.
5. The number of occupants permitted in each facility shall not exceed the limits set by the Township Fire Chief in accordance with the OHIO REVISED CODE.
6. Crosby Township, Township Trustees and employees shall not be held liable for any illness or injury sustained while occupying the facility or grounds.
7. All indoor activities must be concluded, the facility cleaned up and the premises vacated by 9pm the same day unless authorized prior to the event. All outdoor activities must be concluded at dusk and the parks cleaned prior to leaving.
8. No pets or animals are permitted inside without permission from the Board of Trustees. Working or companion animals accompanying disabled visitors are exempted.
9. All meetings and related business will be limited to rooms/areas assigned. Often multiple groups will meet on the same date.
10. Use of any township audio visual or sound equipment must be authorized prior to the event.
11. Children must be supervised at all times and are not permitted to roam freely about the facilities.

**Crosby Senior/Community Center Rules**  
**Contact: Maintenance Supervisor, Harry Meyers 513.317.1462**  
**or Trustee, Jim Niehaus at 513.738.3825**

***Use of Facility***

- Use of the Senior/Community Center will be limited to Township Departments, local Civic, Religious, Political, Charitable, Non-profit, Youth and Senior Groups.
- Township Corporate Groups
- Other Corporate Groups

***Available Rooms:***

- Multipurpose Room – maximum capacity is 115 people. Please specify with or without kitchen use.
- Conference Room – maximum capacity is 10 people.

***FEE Schedule***

- No charge for Township Departments, local Civic, Religious, Political, Charitable, Non-profit, Youth and Senior Groups..
- \$150 for Township Corporate Groups – up to 4 hours with a \$50 deposit
- \$300 for Non-Township Groups – up to 4 hours with a \$100 deposit
- Additional Fees will be levied for use of additional rooms not stated in contract.
- Any clean-up expenses incurred by the Township after rental will be assessed at a rate of \$25 per hour.

***Facility Rules:***

- Use of the reception desk area and offices is prohibited. The phone at the reception desk is for emergency use only.
- Children must be supervised at all times. No running, skateboards, rollerblades, bicycles, balls, etc. are permitted inside the building at any time. Do not play with automatic door openers. Do not allow children to congregate or play in the restrooms.



- No open flames (candles) are permitted without permission.
- Do not use tape, hooks, glue, tacks, etc. on walls or furniture.
- Audio system must be reserved on initial applications and its use must be monitored.
- Curved desks are to remain in place. TV and piano will be moved at Township discretion.
- Rooms and restrooms must be checked and cleaned up before leaving.
- Do not attempt to adjust heating/cooling units in building. Temperatures are set by the maintenance staff and may not be randomly adjusted.
- Use of any township audio visual or sound equipment must be authorized prior to the event.

***Kitchen Rules:***

- NO COOKING allowed on site. All food must be prepared and carried in.
- All cabinets and storage in kitchen are off-limits. Do not open or "borrow" items from cabinets as these supplies belong to other groups.
- Must be left completely clean after use. Any food left in the kitchen or refrigerator will be disposed of immediately.
- Glass bottles and containers are prohibited.

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