

Crosby Township
Application for use of
Township Buildings, Properties and Grounds
Fax: 513.738.4310 Phone: 513.738.1440 bjackson@crosbytwp.org

NAME OF ORGANIZATION: _____

RESPONSIBLE PARTY:

Name _____

Address _____

Phone _____

Email Address: _____

DATE OF USE: _____ **INTENDED USE:** _____

FACILITY REQUESTED:

- Senior/Community Center Building _____
- Senior/Community Center Kitchen _____
- Senior/Community Center Grounds _____
- Senior/Community Center Ball Field _____
- Senior/Community Center Shelter _____
- New Baltimore Park _____
- River Road Park _____

TIME OCCUPYING THE FACILITY: IN _____ OUT _____

- All activities must be concluded, the facility cleaned up and the premises vacated by 9pm the same day unless authorized prior to event.

NUMBER OF OCCUPANTS EXPECTED: _____

SPECIAL REQUIREMENTS (tables, chairs, set-up, etc.) _____

I have read the rules and regulations set forth by the Crosby Township Trustees pertaining to the use of Township Buildings, Properties and Grounds. By signing this request, I agree to abide by same and fully understand that I am accountable for the cost of any damage incurred.

Signature: _____

Date: _____

For Official Use Only

Approved by _____
Date _____

Denied by _____
Date _____